Data Governance Board Meeting Minutes
Friday September 16, 2022 2pm-3pm ET

<u>**Attendance**</u>
Sunil Iyengar (Chief Data Officer)
Daniel Beattie
Jennifer Lindow Eskin
Bonnie Nichols
Patricia Moore Shaffer
James Tunnessen
Sarah Weingast
Erin McKenna
Desiree Flippins
Bonita Smith
Darrell Bogan
Jean Choi
Patricia Mullaney-Loss

<u>**Agenda Items**</u>

1) Welcome & General Updates (5 min.)
   - GAF and FDR data forms have been submitted to OMB (hooray!)
   - Training workshop ideas for 2023
   - Progress on ORA's analytical contracts

2) Data Inventory – moving to quarterly update schedule (5 min.)

3) Status of Data Dashboards – with Risk Management as an example (15 min.)

4) Discussion of NEA Open Data – identification of machine-readable datasets to make publicly available on data.gov (20 min.)
   - Top 4 Candidates:
     o Grants data underlying Online Grants Search tool, from 1998 to present day.
     o Geographic project activity location ("Geo") data from the most recently available 5-year period.
     o List of past panelists, disciplines, affiliations, and cities/towns, and states.
     o Historical NEA grants data (pre-1998).

5) Open discussion (15 min.)
   - Any questions, concerns, or observations regarding the effective collection, retention, or use of NEA data?

<u>**Action Items**</u>

1) Members of ORA will meet with ITM to discuss timeline for updating data inventory. At this meeting, ORA and ITM will also discuss possible changes to the data inventory that will allow ITM to spend less time cleaning the inventory prior to posting on the website.

2) Initiate meetings with OGC to discuss the possible datasets for posting publicly on NEA's Open Data webpage.

3) A memo summarizing FY 2022 Data Governance Board activities will be shared with DGB members and will ultimately be sent to Congressional staff.